



# Chepstow Bowling Club

Affiliated to the W.B.A., M.B.A., E.M.B.A. – Ladies Section, W.W.B.A and S.W. & M.B.A.



## Constitution & Rules – 2011 AGM

### Constitution

1. The Club shall be called the Chepstow Bowling Club, a sports section of Chepstow Athletic Club, Mathern Road, Bulwark, Chepstow.

The object is to promote the game of bowls in accordance with laws of the governing bodies and to foster the spirit of fellowship in friendly and competitive bowling.

2. **Membership** shall be open to Ladies and Gentlemen above the age of 17 years on the payment of the annual subscription. A new member is required to pay a joining fee.

Any Member who allows their membership to lapse, without notification and agreement of the Management Committee, and who subsequently wishes to rejoin shall be required to pay a re-joining fee charged at 50% of the joining fee.

**Junior Membership** shall be open to girls and boys under proper supervision, on payment of the junior annual subscription until reaching the age of 17. This membership category carries no voting rights.

**Life Membership** shall be awarded to a Member on the recommendation of the Management Committee at the Club's Annual General Meeting in recognition of long term and dutiful service to the Club. This is a non-subscription membership.

**Social Membership** shall be open to friends and supporters of the Chepstow Bowling Club who wish to support and be included in the Club's social activities. This is a non-bowling membership, available on payment of a nominal annual subscription. This membership category carries no voting rights.

3. The Management Committee shall recommend the charges for the joining fee and annual subscriptions to the Annual General Meeting each year. The annual subscription is due from 1<sup>st</sup> March and requires to be paid on or before 1<sup>st</sup> May together with any applicable joining fee. Members will be ineligible for selection whilst subscriptions remain unpaid. Membership will have deemed to lapse if subscriptions are not paid before the end of June.

4. The Annual General Meeting, open to all Members, shall be held during the last week of October each year.

A quorum shall be 20 Members.

5. The following Officers shall be elected at the Annual General Meeting.

- a. Club President
- b. Club Chairman
- c. Club Vice-Chairman
- d. Club Secretary
- e. Club Treasurer
- f. Men's Captain
- g. Men's Fixture Secretary

If more proposals are made than there are vacancies, election shall be by secret ballot. All Members and Life Members are eligible to vote for Club Officers. For the Men's Officers duties only male Members are eligible to vote.

If all vacancies are not filled from nominations conducted in accordance with clause 6b) further nominations may be called for at the Annual General Meeting.

6. The Management Committee.

6a) The Management Committee shall be vested with the management of the club and transaction of the ordinary business.

The Management Committee shall comprise the Officers together with other Men's Team Captains, Mixed Team Captain, 2 representatives from the Ladies Section and in addition 3 Members elected by ballot by members at the Annual General Meeting.

A quorum shall be 5 Members to include at least 3 Officers.

6b) Nominations for Officers and Committee Members shall be posted in the Club House on or before the second week of August and close 7 days prior to the Annual General Meeting.

Each nominee shall agree, be proposed and seconded by signature.

7. The competition rules of the W.B.A. shall apply to all competitions organized by the Club. Any disputes arising there from shall be settled by reference to the said rules.

8. Any proposed alteration to the Constitution and Rules must be submitted to the Secretary by 1<sup>st</sup> September stating the names of the Proposer and Seconder.

Any Propositions require to be displayed on the Club notice board.

### Rules

#### RULE 1

Any Member wishing to be selected for any League Match i.e. W.B.A., M.B.A., E.M.B.A., W.W.B.A., S.W. & M.B.A. must obtain a set of bowls with a valid I.B.B. or W.B.B. stamp for the duration of the match.

#### RULE 2

Any Member selected but unable to play must inform the respective Team Captain or any Officer of the Club not later than 4 hours before the commencement of the game or time of departure in the case of any away fixture.

#### RULE 3

Any Member selected to play, but not being present 15 minutes before the time of commencement of a match or time of departure to an away fixture, shall forfeit the right to play and the first named reserve shall make up the team. The Team Captain will decide the position the reserve shall play. The rule to be applied in the absence of any notification by the player to the Team Captain that he is likely to be delayed.

#### RULE 4

After the team has occupied the green, the Team Captain shall have full control and will be expected to carry out the game at all times in a friendly and sporting manner and to be able to give a decision on any point that may arise during the course of the game.

#### RULE 5

Should a dispute occur between any of the players during the course of the game, the Team Captain shall bring it to the notice of the Management Committee and they shall decide what action to take to keep a good atmosphere in the team.

#### RULE 6

Players to wear whites and team colours in all afternoon matches, unless otherwise directed on the team sheet.

#### RULE 7

Men's team selection will take place on Monday evenings. Ladies team selection will take place on Tuesday evenings. Names must be entered on the respective Team Availability Sheets which require to be displayed a minimum of 3 weeks in advance of the selection meeting date. Team Availability Sheets, appropriate to the teams being selected, will close at 6.00pm on the day of the selection meeting.

#### RULE 8

The Greens Committee shall consist of 5 Members of the Management Committee, who will be selected at the first Management Committee meeting following the Annual General Meeting. They shall have the power to co-opt from the membership and jointly have complete control of the use of the green. Any Member not complying with the requests of a Member of the Greens Committee may be asked to leave the green.

#### RULE 9

The Competitions Committee shall draw club Competitions. The Competitions Committee, selected by the Management Committee, shall include a representative from the Ladies Section, shall supervise the progress of the competitions and fix dates for the completion of each round. Competitors shall mutually agree times at which games are to be played. The first drawn competitor/s shall offer the opponent/s two dates on which the tie can be played. Should a dispute arise in any way concerning Club Competitions, the decision of the Competitions Committee shall be final.

It is recommended that Club Competitions should commence by the 2<sup>nd</sup> week in May. Any Member not having paid their membership fees by 1<sup>st</sup> May, as set in the constitution, shall not be eligible to enter the competitions.

Dress – All Club Competitions up to and including the semi-finals shall be played in white shirt / blouse and grey trousers / skirt.

Finals of all competitions shall be played in whites unless otherwise stated by the Competitions Committee.

The Management Committee shall agree the date of the Competitions Finals Day each year, and where possible, all finals should be played on that day. If when the semi-finals have been completed, in the Competition Committee's view it is not practical to play all finals on one day, the Competition Committee shall decide at their discretion, on alternative dates as near to Finals Day, suitable to all parties, on which certain matches are to be played.

All competitors should make themselves available to play on Finals Day and not knowingly enter the competitions if unavailable. If, through change of circumstances, players find themselves unavailable, they should withdraw from the competition at the earliest opportunity or face disqualification after consideration by the Competitions Committee.

Substitutions – In Pairs Competitions, substitutes shall be permitted up to and including the semi-final. Substitutes shall not have played in any previous rounds of that competition. The substitute player shall then play the remainder of the matches in that competition. Only one substitute per team shall be permitted.

#### RULE 10

All competition fees must be paid to the Chairman of the Competitions Committee or the Treasurer at the time of signing the entry sheets prior to 1<sup>st</sup> May. Failure to do so will result in entry/s not being submitted.

#### RULE 11

Non-members must be accompanied by a Member who will be held responsible for their behaviour while in the Club.

Any equipment needed must be obtained by that Member. Non-members will be allowed 2 – 2.5 hour sessions at £2.0 (or as determined) a session. They must then join the Club if they wish to use the green.

#### RULE 12

Members behaving in a manner considered liable to bring disrepute to the good name of the Bowling Club may be called upon to answer for their action to the Management Committee.

#### RULE 13

Bowls players from other Clubs must be accompanied by a Member who will be held responsible for their behaviour while in the Club. Any club equipment needed must be obtained by that Member for their visitor/s. A fee of £2.0 (or as determined) per visitor per session of 2.5 hours will be charged.

#### RULE 14

Any Management Committee Member not attending for 3 consecutive meetings shall cease to be a Committee Member, unless the Management Committee considers any explanation tendered is satisfactory.

#### RULE 15

Any Member may send a request to the Secretary to call a Special General Meeting of the Club. Such a request shall state the nature of business to be brought forward and upon it's receipt, the Secretary with the consent of the Chairman, shall place such a request before the Management Committee. If it is considered by them to be of sufficient importance, they shall instruct the Secretary to call a Special General Meeting. The notice of such meeting shall state the business for which it is being called.

#### RULE 16

Anyone joining the Club after the 31<sup>st</sup> July will pay the joining fee and a subscription reduced to half the annual subscription plus the full CAC joining fee and annual subscription.

#### RULE 17

Where a Club rule has been broken by a Member of the Club, no decision shall be finalised by any Sub-Committee involved without prior reference to the Management Committee.

#### RULE 18

Dual membership. Any Member, who is also a member of any other club or clubs affiliated under the M.B.A. or S.W. & M.B.A., must declare their affiliation for team games to Chepstow Bowling Club. Playing for another affiliated club whilst retaining Chepstow Bowling Club membership will not be permitted.