



CHEPSTOW BOWLING CLUB

Health and Safety Policy

Health and Safety Statement

1. Introduction

Chepstow Bowling Club recognises its responsibilities under the Health and Safety at Work Act 1974 and accompanying legislation to ensure the following

- To provide and maintain a safe Clubhouse and green, safe equipment and a safe environment for members and guests, particularly for volunteers working for the Club.
- To ensure hazards are identified and that there is a regular assessment of risks.
- To provide information, instruction and training as is necessary to ensure all can be assured of a safe and healthy working environment.
- To promote awareness of Health and Safety, encouraging best practice.
- To ensure it takes appropriate protective and preventative measures.
- To ensure there is access to competent advice.

2. Organisation and Responsibilities

Responsibility for ensuring that the Club complies with Health and Safety is vested in the Club's Management Committee. A responsible person will undertake an annual pre-season Health and Safety Audit in March to ensure appropriate measures are in place to eliminate/mitigate risk.

3. The Risks

As a small organisation, the Club does not employ staff but Health and Safety law requires that where volunteers are used on a regular basis, (e.g. Chairman, Secretary, Greens Staff) they should, for the purposes of the Act, be treated as employees. The Club has identified the following principal areas where it needs to monitor closely risks associated with the work done by volunteers and the risk to members and visitors when playing bowls or using the clubhouse.

- Fire
- Trips/Falls
- Electricity
- Chemicals/Fertilizers
- Use of Machinery
- Food Safety

- First Aid
- Children and “Adults at Risk”
- Spread of Infections

4. Measures in Place to Mitigate Risk

Fire: The Fire extinguishers are annually inspected and serviced by qualified personnel. A Fire Procedure is in place, including a designated Fire Assembly Point.

Trips/Fall: Access and egress equipment is available for work at height and for access onto the Green. Safe access is provided to enable disabled persons to access the clubhouse facilities including the toilets. An Accident Book is maintained in which all incidents are recorded.

Electricity: Electrical installations and portable electrical equipment are subject to periodic inspection and testing.

Chemicals/Fertilizers: Chemicals and Fertilizers are not stored at the Club and their application is by an Approved Ground Maintenance Contractor. Members are advised when such compounds are applied to the Green and the care to be taken when playing bowls.

Use of Machinery: All machinery is kept fully maintained and regularly serviced. First time users of machinery are trained and initially supervised by experienced operators.

Food Safety: Kitchen facilities are maintained to a high standard and meet legal requirements. Members are aware of Food Hygiene requirements.

First Aid: The Club cannot necessarily from its own membership expect to have trained first aiders on hand. However, emergency first aid training is provided as appropriate. The Club provides a first aid box, which is regularly checked. There is also a defibrillator situated at the neighbouring Chepstow Athletic Club with clear signage. Defibrillator training is provided as appropriate.

Children and “Adults at Risk”: The Club has a clearly publicised Safeguarding and Child Protection Policy.

Spread of Infections: The Club monitors and assesses the risk from infections and puts suitable hygiene and infection control measures in place as appropriate, including the closure of the premises if necessary.

5 Dissemination of Health and Safety Information

A copy of this Health and Safety Policy statement is displayed within the Club and on the Club website. Members are asked to familiarise themselves with the content and if necessary, to draw the attention of Committee members to any areas of concern.

10th November 2020